

**BELLEVILLE AREA SPECIAL SERVICES COOPERATIVE  
2411 PATHWAYS CROSSING  
BELLEVILLE, IL 62221**

***PERSONNEL VACANCY***

FY – 2023-2024

May 1, 2023

**POSITION DESCRIPTION  
JOB TITLE  
PROGRAM ASSISTANT FOR SECURITY**

**Location:**

Belleville Area Special Services Cooperative

**Qualifications Required:**

Must possess high school diploma or recognized equivalent.  
Must be highly dependable with regular and punctual attendance.  
Must possess the ability to work well with students, staff, and parents.  
Must demonstrate sound judgment.  
Must be knowledgeable about the use positive interventions and de-escalation strategies with students with disabilities.  
Must possess personal fitness sufficient to participate in:

1. Safe therapeutic physical restraints under the guidance of trained certified staff members; and/or
2. Safe lifting and transferring of students when needed
  - Exerting from 20 to 150 pounds of force occasionally, frequently, or constantly is required; and/or
3. Active physical interaction and supervision during instructional and recreational programming.

Such alternatives to the above qualifications as the Director, in that sole and exclusive role, may find appropriate and acceptable.  
Must meet ISBE and NCLB requirements for paraprofessionals

**Salary Range:**

Based Upon Education and Experience

**Contingent Upon:**

Board Approval

**Closing Date for Application:**

Will remain open until position filled.

**Submit Resumes or Letters of Application to:**

Brenda Lickenbrock, Executive Secretary  
Belleville Area Special Services Cooperative  
2411 Pathways Crossing, Belleville, IL 62221  
Brenda.lickenbrock@bassc-sped.org  
(618) 355-4787 Phone (618) 355-4425 Fax

*The Belleville Area Special Services Cooperative offers employment without regard to race, color, creed or religion, age, sex, national origin, or disability. The BASSC Title IX Coordinator is Dr. Jeff Daugherty, 2411 Pathways Crossing, Belleville, IL 62221. (618-355-4422)*

**PLEASE POST**

**PLEASE POST**